

SITE PLAN CHECKLIST

(please print)

Name of Development: _____

Name of Engineer: _____

1. Scale
 - a. 150 acres 1" = 50'
 - b. 150 to 1000 acres 1" = 200' maximum
 - c. +1000 acres 1" = 300' maximum
2. Property Lines with Dimensions and Calls
3. Area of Site
4. Existing Utilities
 - a. Location
 - b. Size
 - c. Type
5. Existing/Proposed Streets
 - a. Name
 - b. ROW Width
6. Rail Lines
7. Existing/Proposed Easements
 - a. Type
 - b. Size
 - c. Location
8. Existing/Proposed Structures
 - a. Location
 - b. Size
 - c. Arrangement
 - d. Height in feet
 - e. Floor Area Ratio (FAR)
 - f. Gross Floor Area
 - g. Total Square Footage of Ground Coverage
 - h. Number of Bedrooms (Dwelling Unit Only)
 - i. Total Square Footage of Open Space
 - j. Amenities
 - 1) Type
 - 2) Location
9. Existing/Proposed Use
10. Setbacks
 - a. Front
 - b. Side
 - c. Rear
11. Parking and Loading/Driveways
 - a. Stall Dimensions
 - b. Driveway Widths
 - c. Location
 - d. Access Aisles

- e. Sidewalks
- f. Curbs
- g. Number of Spaces
- h. Slope and grade
- i. Total Lot Coverage
- 12. Grading Plan
- 13. Drainage Plan
- 14. Signs and Lighting
- a. Height
- b. Size
- c. Arrangement
- d. Location
- 15. Fences
- a. Location
- b. Height
- c. Type of Material
- 16. Screening/Buffering/Landscaping
- a. Location
- b. Height
- c. Type of Material
- d. Quantity of Material (Plant)
- 17. Total Area Used for Open Space
- 18. Flood Hazard Area
- a. Location
- b. FEMA Panel Number
- c. Insurance Zone
- d. 100 Year Flood Elevation
- 19. Septic Tank Field Lines
- a. Location
- b. Permit
- c. Plan
- d. Soils
- 20. Utility Certification
- a. Water
- b. Electric
- c. Septic System
- 21. Zoning Classification
- a. Existing Property
- b. Surrounding Property
- 22. Nearest Fire Hydrant Location (see Article 13, Section 07)
- minimum 1000 feet, if not, one (1) shall be located on the property
- 23. Access off of Interior Streets where possible
- 24. Three (3) copies upon first submittal
- 25. Ten (10) copies after revisions